

## Meeting notes for TG 1.13, June 26, 2016

Meeting time: 1:00p - 3:00p.

Meeting location: Room 126, America's Conference Center

Meeting opened at 1:20pm by Peter Armstrong.

Members attending: Steve Treado (Penn State), S.A. Sherif (Univ. of Florida), Farhad Omar (NIST), David Yuill (U. Nebraska), Peter Armstrong (Masdar), Omar Abdelaziz (ORNL), Chris Laughman (MERL), Shichao Liu (UC Berkeley), Amir Jokar (Exponent), Keith Weintraub (Optimum Energy), Paul Levy, Scott Munns (Ingersoll Rand).

There were only 3 voting members present, so we could not vote to approve minutes from the previous ASHRAE meeting.

### Chair's Report (Peter Armstrong):

1. Brief discussion about proposal to have subcommittee meetings online before ASHRAE to save with meeting rooms. No action items.
2. BaseCamp is being rolled out for collaborative document management. ASHRAE would like feedback on this new system.
3. Speakers will be asked to fill out potential source of bias starting in Las Vegas.
4. There is a new 3 strikes rule regarding poor reviews of presentations; if you receive less than 3.5 stars three times, you are banned for 4 years until you participate in training for speaking. Steve Treado also talked to HQ about the 3.5 issue, and they feel that they are collecting just the tail of the distribution since they have only censored 12/100+ people at this point. HQ also sends someone from HQ to evaluate the speaker before officially censoring people.
5. (*Section Head*) Reminder to upload old minutes and to update website.

### Program Committee Subchair Report: Zheng could not attend this ASHRAE meeting.

1. There is currently a plan to hold a conference paper session in Las Vegas: 2 paper abstracts were accepted.
2. There is also a plan to establish a track in Chicago involving TC 1.4, TC 1.5, 1.13, and 7.5. Zheng should communicate with the other program chairs. We need to establish a title, purpose and scope to submit a proposal for this track; we also need to communicate with CEC to let them know it's coming and to get the deadline. This information could be provided to TAC via the comments section of the activity form. The proposed title is: Optimization in HVAC&R Applications.
3. Farhad Omar is potentially interested submitting a conference paper for a session in Long Beach, as well as Peter Armstrong. Omar might also be interested in publishing some work on high ambient operation of minisplits. Steve Treado will chair this paper session and coordinate the papers.
4. Could not approve these programs, due to lack of quorum.

### Handbook Subchair Report:

David Yuill attended, representing the Chapter 1 Handbook committee. He reviewed the process, and reminded us that it needs to be finished by July to be included in the paper version (this will not happen), but that if the chapter is finished before the next paper version, it can be published online. The TC is in charge of the document, the Handbook chair does a courtesy review, ASHRAE goes through the review process.

### Website Subchair Report: No new info.

**Membership Subchair Report:**

We need to tell ASHRAE not to schedule TG1.Optimization meetings. Chris Laughman will do that. Membership chair (secretary) should email the list once every year to get people to opt in to membership to the committee. Get the updated roster from Amir (starting July 1).

**New Business:**

None.

**Old Business:**

None.

2:40: Meeting adjourned.