

Meeting notes for TG 1.13, January 24, 2016

Meeting time: 1:00p - 3:00p.

Meeting location: Orlando Hilton, Lake Concord B

Meeting opened at 1:10pm. Introductions.

Members attending: Travis Horton (Purdue), Zheng O'Neill (U. Alabama) [arrived 30 minutes late], Omar Abdelaziz (ORNL), Peter Armstrong (MASDAR), Hongtao Qiao (MERL), Chris Laughman (MERL), Yuebin Yu (Nebraska), Amir Jokar (Exponent), Jiazhen Ling (UMD CEEE), Vikrant Aute (UMD CEEE), Elise Backstrom, Gregor Henze (U. Colorado), S.A. Sharif (U. Florida), Steve Treado (Penn)

Quorum: Vikrant, Peter, Omar, Zheng.

At 1:52, the minutes from the previous meeting were approved (5/0/0), chair voting.

Chair's Report:

1. There are 4 new MTGs, for those who are interested in them.
2. CEC is looking for feedback on the technical program approval process.
3. Peter Armstrong will attend the breakfast meeting for the research subcommittee chairs.
4. Discussion about the rating level below which speakers are sanctioned - right now it is 3.5, but there is a general consensus that it should be lower (3 is proposed).

Program Committee Subchair Report:

1. Discussion about sponsoring a seminar in St. Louis titled "Fundamentals and Applications of Optimization." Omar is coordinating, with Vikrant, Steve Treado, and Dave Yashar contributing. Deadline for proposing the seminar is February 8.
2. Discussion about organizing a conference paper session in Las Vegas. Chris Laughman will coordinate. MERL will contribute a paper on MPC for equipment, Travis Horton will contribute a paper on building life cycle cost optimization, and Omar, Steve Treado, Zheng O'Neill, Yuebin Yu, and Peter Armstrong will also consider contributing. Abstracts are due March 14; TC 1.13 must be listed as a sponsor.
3. Discussion about collaborating with TC 1.4, TC 1.5, and TC 7.5 to propose a track for the Long Beach meeting in summer 2017. Someone should send an email to Amir (sh1@ashrae.net) to communicate this to CEC.
4. Motion to approve these programs 5/0/0, chair voting.

Handbook Subchair Report:

Chris, Omar, and Vikrant need to set up a meeting to discuss writing this chapter. This will use the mind map that Vikrant has to start by generating an outline and assigning writing assignments. Vikrant will send an invitation to the whole TC for a meeting regarding formulation of an outline; he will also send out a proposed outline before the meeting. Vikrant has a bunch of work done on a real-life examples that has been prepared in accordance with the guidelines that could also be included in the chapter.

Vikrant also attended the big handbook meeting. Most of the information is not terribly relevant, but it was clear that we need to have a formal subcommittee. This meeting also highlighted some concerns for collaborative development; using Google and Dropbox is discouraged since the documents are mined. ASHRAE has contracted a company that is designing a collaborative document authoring website specifically for the handbook.

Website Subchair Report:

We need to update the website with the new template.

Membership Subchair Report:

Need to have at least 6 voting members. We are pretty good through 2017. Vikrant will submit a roster update to have Chris Laughman added as voting member starting 1 July.

2:30: Zheng O'Neill motion has adjourn (5/0/0) (CV)